

City of Fort Smith, Arkansas  
Minutes of the Streets, Bridges and Associated Drainage  
Capital Improvements Plan (CIP) Advisory Committee Meeting  
August 20, 2015

A meeting of the Streets, Bridges and Associated Drainage Capital Improvement Plan (CIP) Advisory Committee was called to order at 12:00 p.m. on August 20, 2015, at the River Park Events Building West by Stan Snodgrass.

Committee members present:

Stan Vlademar – Ward 1  
Tyler Lamon – Ward 2  
Tiffinee Baker – Ward 2  
Robert Brown – Ward 3  
Aaron St. Amant – Ward 3  
David Armbruster – Ward 4

Committee members absent:

Philip Rosar – Ward 4

City Staff Present:

Stan Snodgrass, Director of Engineering  
Greg Riley, Director of Operations  
Matt Meeker, Senior Project Engineer  
Brian Waldrip, Senior Project Engineer  
Ryan Carr, Project Engineer  
Sonya Elliott, Administrative Coordinator  
Jennifer Stevens, Accounting Technician

The purpose of the meeting was to introduce the committee to the Streets, Bridges and associated drainage Capital Improvements Plan (CIP), to establish term limits and select a committee chairperson.

Introductions of new committee members were made by Stan Snodgrass.

Term limits were drawn by committee members. The following are the term limits:

One year: David Armbruster and Tyler Lamon  
Two year: Stan Vlademar and Philip Rosar  
Three year: Robert Brown, Tiffinee Baker, and Aaron St. Amant

Two members expressed interest in becoming the chairperson, Robert Brown and Aaron St. Amant. After some discussion, the committee voted on each member for chairperson. The vote for Robert Brown was 1 in favor and 4 opposed and the vote for Aaron St. Amant was 3 in favor and 2 opposed. The committee selected Aaron St. Amant as the chairperson.

The Arkansas Freedom of Information Act (FOIA) handbook was distributed and explained by Stan Snodgrass.

The purpose of the advisory committee was explained to the members. The purpose being "Serving in an advisory capacity to the Board of Directors by evaluating, planning analyzing, updating and recommending a five-year Capital Improvement Plan for City projects relating to streets, bridges and associated drainage to be funded from the 1-percent sales and use tax".

An overview of Streets, Bridges and associated Drainage CIP was given by Stan Snodgrass.

#### Other Business

There was brief discussion of the upcoming 5 year work plan. The Engineering Department will send the 5 year work plan via email the week prior to the next committee meeting so that the members can review it before the next meeting date.

The committee members were asked to let the Engineering Department know as soon as possible of any particular streets which were in need of repair so that such streets could be reviewed for inclusion in the upcoming 5 year work plan.

There was some discussion regarding the City being responsible for Railroad Crossings in Fort Smith. Some committee members felt the responsibility should be with the railroad companies

Robert Brown stated a need on Rogers Avenue (near the I-540 overpass) and on Jenny Lind Rd. at I-540 to have sidewalks for citizens. It was explained that the Engineering Department does not handle sidewalks and it was referred to Greg Riley, Director of Operations Department. Greg Riley stated that his department is aware and a study is already being done on the Rogers Avenue corridor and Jenny Lind Rd.

#### Citizen's Forum

Ken Pyle with the Fort Smith Housing Authority encouraged members of the committee to research traffic patterns in urban areas for better measures of traffic calming.

Director Pennartz thanked each member of the committee for taking time out of their schedules, volunteering their time and talents and also thanked Stan Snodgrass for the presentation and encouraged that it be put on the website.

Next meeting date was established to be Thursday, September 24, 2015 at 12:00 p.m., River Park Events Building West, 121 Riverfront Drive.

With no further business, the meeting was adjourned at 1:10 p.m.